

**MICHIGAN DEPARTMENT OF CIVIL SERVICE  
JOB SPECIFICATION**

**FRUITS AND VEGETABLE INSPECTOR**

**JOB DESCRIPTION**

Employees in this job inspect and grade fresh fruits, vegetables, and other commodities grown in or imported to Michigan to ensure compliance with United States Department of Agriculture (USDA) grades and standards.

There are four classifications in this job.

**Position Code Title – Fruits and Vegetable Inspector (Seasonal)-E**

**Fruits and Vegetable Inspector 6**

This is the seasonal entry level. The temporary and seasonal employee inspects a limited number of less difficult processing produce, i.e., for freezing or canning. The employee uses judgment in making decisions and guidance and directions are generally available.

**Position Code Title – Fruits and Vegetable Inspector-E**

**Fruits and Vegetable Inspector 8**

This is the entry level. The employee works in one of two capacities. The employee works year-round performing a variety of inspection assignments, learning the federal standards and regulations related to the work; or the employee works year-round inspecting a few commodities, while learning the federal standards and regulations related to the work and cannot be reclassified to the Fruits and Vegetable Inspector 9 classification until licensed to perform inspections for a variety of commodities.

**Fruits and Vegetable Inspector 9**

This is the intermediate level. The employee works in a developing capacity with increased responsibility for fruits and vegetable inspections.

**Fruits and Vegetable Inspector E10**

This is the experienced level. The employee performs a full range of inspection assignments within the applicable federal standards and regulations related to the work. Employees at this grade level may either possess the all-fruits and vegetable license for multiple commodities, or possess a Collaborator license for inspecting at least two commodities as a Collaborator. The employee uses considerable independent judgment in making decisions requiring the interpretation of guidelines in specific situations.

**NOTE:** Permanent employees generally progress through this series to the experienced-level based on satisfactory performance and possession of the required experience. The Fruits and Vegetable Inspector 6 classification is not eligible for reclassification.

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### **JOB DUTIES**

**NOTE:** The job duties listed are typical examples of the work performed by positions in this job classification. Not all duties assigned to every position are included, nor is it expected that all positions will be assigned every duty.

Inspects using visual observation, fresh fruits, vegetable commodities and products to determine grade and compliance with federal standards and/or with industry contract specifications.

Inspects agricultural products, e.g., feed, seed, fertilizer, plant pest management projects, etc.

Conducts trappings and surveys, facility inspections, etc. commensurate with division procedures.

Inspects agricultural commodities for foreign export.

Assures compliance with state and federal laws in the area of organic products.

Assists in the inspection of agricultural commodities for foreign export.

Checks size of commodity, amount, and seriousness of defects.

Observes and records color characteristics, firmness, maturity, and shape.

Inspects and grades Christmas trees.

Issues inspection certificates showing the grade and condition of the inspected commodity.

Explains, both verbally and in writing, the federal grading system and related standards to produce clients.

Testifies in court in cases related to grade, quality or condition of a particular commodity.

Prepares and/or maintains reports, records, and forms related to the work.

Performs related work appropriate to the classification level as assigned.

### **Additional Job Duties**

Fruits and Vegetable Inspector E10

Works with the regional supervisor in training new and seasonal inspectors.

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May perform regional duties on a short-term basis, in absence of supervision.

### **JOB QUALIFICATIONS**

#### **Knowledge, Skills, and Abilities**

**NOTE:** Some knowledge in the area listed is required at the entry level, developing knowledge is necessary at the intermediate level, and considerable knowledge is required at the experienced level.

Knowledge of the federal grading standards and related rules and regulations.

Knowledge of the production, processing, handling, and sale of fruits or vegetables.

Ability to interpret and apply standards, rules, and regulations relative to the work.

Ability to determine amount, shade, and type of color, and have correct color vision.

Ability to observe critically, obtain accurate data, complete forms, and prepare reports.

Ability to make mathematical calculations such as percentages, multiplication, division, addition, and subtraction.

Ability to communicate effectively.

Ability to meet and deal effectively with others.

#### **Additional Knowledge, Skills and Abilities**

##### **Fruits and Vegetable Inspector E10**

Considerable knowledge of inspection techniques and practices.

Considerable knowledge of the methods of growing, harvesting, packing, storing, and marketing fruits and vegetables.

Ability to effectively train other employees in basic inspection and grading techniques.

#### **Working Conditions**

Work is performed in warehouses, terminals, processing plants, and other inspection stations.

Some jobs require an employee to tolerate extremes in temperature.

Some jobs require an employee to operate a motor vehicle.

Some jobs require that the employee may be exposed to heat, cold, dust, dirt, odor, and dampness.

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Considerable travel by automobile is required.

### **Physical Requirements**

Some jobs require an employee to lift and carry heavy loads for extended periods.

### **Education**

Educational level typically acquired through completion of high school.

### **Experience**

#### **Fruits and Vegetable Inspector 6**

None.

#### **Fruits and Vegetable Inspector 8**

One year of experience in the production, processing, handling, inspection, or sale of fruits and/or vegetables.

OR

One year of experience as a Fruits and Vegetable Inspector 6.

#### **Fruits and Vegetable Inspector 9**

One year of experience as a year-round licensed fruits and vegetable inspector.

#### **Fruits and Vegetable Inspector E10**

Two years of experience as a year-round licensed fruits and vegetable inspector.

### **Alternate Education and Experience**

#### **Fruits and Vegetable Inspector 8**

Possession of a multiple commodity license including fresh and processed produce is equal to the experience requirements.

#### **Fruits and Vegetable Inspector E10**

Full licensure as a collaborator, with multiple commodities is equal to the experience requirements.

### **Special Requirements, Licenses, and Certifications**

#### **Fruits and Vegetable Inspector 8, 9, E10**

Candidates will be required to qualify for USDA license for fruits and vegetable inspection before appointment.

Possession of a valid Michigan driver's license.

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**NOTE:** Equivalent combinations of education and experience that provide the required knowledge, skills, and abilities will be evaluated on an individual basis.

**JOB CODE, POSITION TITLES AND CODES, AND COMPENSATION INFORMATION**

<b><u>Job Code</u></b>	<b><u>Job Code Description</u></b>
FRUVEGISP	Fruits and Vegetable Inspector

<b><u>Position Title</u></b>	<b><u>Position Code</u></b>	<b><u>Pay Schedule</u></b>
Fruits and Vegetable Inspector (Seasonal)-E	FRVGISPE	A02-032
Fruits and Vegetable Inspector-E	FRVGISPE	A02-011

ECP Group 1  
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